

**Subject:** Re: Invoice and Rentals for Sponsorship of 4th Annual Highland Park Independent Film Festival

**From:** Conrado Terrazas <conrado.terrazas@lacity.org>

**Date:** 03/02/2018 01:39 PM

**To:** Marita De La Torre <maritadelatorre@gmail.com>

**CC:** Debby Kim <Debby.Kim@lacity.org>, Nancy Torres <nancy.torres@lacity.org>, Misty Iwatsu <mistyli@aol.com>

Hi Marita,

We paid for \$1,755 in rentals. We will not be providing a \$2,000 check in addition that. I apologize, but this is what are doing for your festival last year. Thank you.

If this is a constituent request, please contact Ricardo Flores at [ricardo.x.flores@lacity.org](mailto:ricardo.x.flores@lacity.org) or at 323-550-1538. Thank you.

Sincerely,

Conrado Terrazas  
District Director  
Office of Councilmember Gilbert Cedillo, District 1  
Office 323-550-1538

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On Fri, Mar 2, 2018 at 12:20 PM, Marita De La Torre <[maritadelatorre@gmail.com](mailto:maritadelatorre@gmail.com)> wrote:

Hi Conrado,

I have forwarded the initial email you sent to Nancy Torres regarding the approval of \$2000 along with the rentals donation.

These funds are the ones we have not received.

I will also call you.

Thank you so much!

**Marita De La Torre**

 Picture

**Actor | Writer | Producer**  
[www.maritadelatorre.com](http://www.maritadelatorre.com)

----- Forwarded message -----

From: **Conrado Terrazas** <[conrado.terrazas@lacity.org](mailto:conrado.terrazas@lacity.org)>

Date: Wed, Sep 20, 2017 at 7:43 AM

Subject: Fwd: Invoice and Rentals for Sponsorship of 4th Annual Highland Park Independent Film Festival

To: Nancy Torres <[nancy.torres@lacity.org](mailto:nancy.torres@lacity.org)>

Cc: Conrado Terrazas <[conradoterrazas@gmail.com](mailto:conradoterrazas@gmail.com)>, Marita De La Torre <[maritadelatorre@gmail.com](mailto:maritadelatorre@gmail.com)>

Hi Nancy,

Please order the items requested on the attached CD 1 Special Events Application. Please check with Debby on this order; she just needed the W-9 from North Figueroa Association for their event, the Highland Park Independent Film Festival. Additionally, please let me know what else we need to do to process the \$2,000 requested as well and/or check with Debby if you need me to do anything to process that payment .

If you have any questions please call me at [213-200-6161](tel:213-200-6161) or Marita De La Torre at [310-871-3226](tel:310-871-3226)

Hi Marita,

Please send Nancy Torres with our City Hall Office [213-473-7001](tel:213-473-7001) the W-9 for the North Figueroa Association. Please also call me at [213-200-6161](tel:213-200-6161) if you any questions.

Regards,

If this is a constituent request, please contact Ricardo Flores at [ricardo.x.flores@lacity.org](mailto:ricardo.x.flores@lacity.org) or at [323-550-1538](tel:323-550-1538).

Conrado Terrazas  
District Director  
Office of Councilmember Gilbert Cedillo, District 1  
Office [323-550-1538](tel:323-550-1538)

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----- Forwarded message -----

From: **Marita De La Torre** <[maritadelatorre@gmail.com](mailto:maritadelatorre@gmail.com)>  
Date: Wed, Aug 23, 2017 at 4:16 PM  
Subject: Invoice and Rentals for Sponsorship of 4th Annual Highland Park Independent Film Festival  
To: Conrado Terrazas <[conrado.terrazas@lacity.org](mailto:conrado.terrazas@lacity.org)>

Hi Conrado,

So great to see you at the Teatro Arroyo presentation of Alicia In Arroyoland!

Per our conversation, here are the documents needed to process the sponsorship for our Presenting Sponsor level.

Thank you so much for your continued support!

Art and ALL GOOD THINGS,

**Marita De La Torre**

 Picture

**Actor | Writer | Producer**  
[www.maritadelatorre.com](http://www.maritadelatorre.com)